

The JO – Special Edition

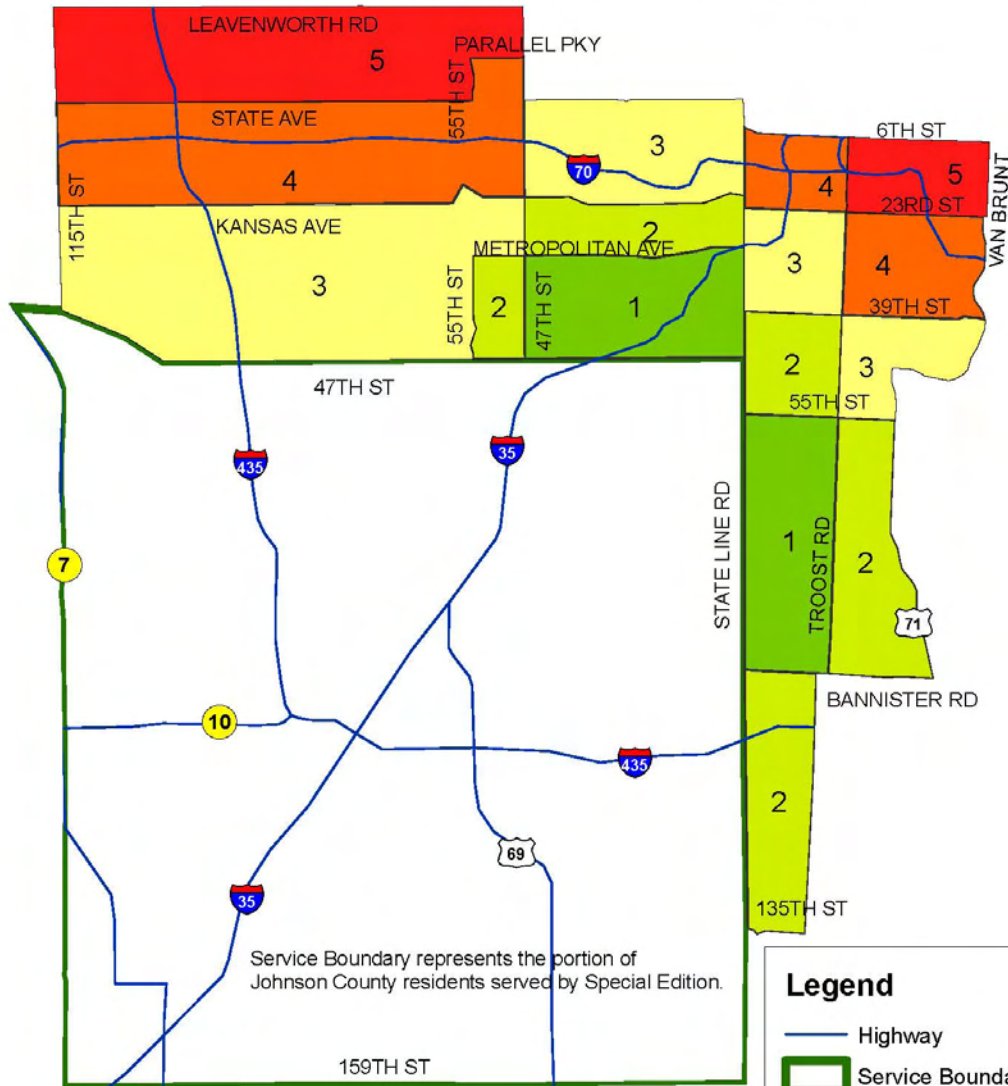
(A service provided by Johnson County Transit)

Providing affordable, curb-to-curb transportation for eligible residents of Johnson County.



For information concerning The JO – Special Edition Program, please contact Johnson County Transit at 913-782-2210.

Johnson County Special Edition Residents Service Area and Zone Fees for Reduced Fare Service



Legend	
	Highway
	Service Boundary
	Zone 1 - \$0.75
	Zone 2 - \$1.50
	Zone 3 - \$2.25
	Zone 4 - \$3.00
	Zone 5 - \$3.75

Standard Fare Rides are \$5, \$6 or \$7 depending on mileage.
 Reduced Fare Rides are \$3.10 plus \$0.75 per zone when traveling outside of Johnson County.



The JO – Special Edition Service Highlights

- **Eligibility:** The JO – Special Edition provides affordable, curb-to-curb transportation for Johnson County residents who are 60 years of age or older, **or** have a documented disability **or** are within established low-income guidelines. Children ages 13 to 18 with a documented disability may ride for medical appointments only.
- **Trip Purpose:** Registered riders may use The JO – Special Edition for any trip purpose within the Johnson County service area (with the exception of children ages 13 to 18 as mentioned above). The JO – Special Edition travels into specified areas of Kansas City, Kansas and Kansas City, Missouri for medical/dental trips only.
- **Service Area:** The JO – Special Edition has a designated service area bounded by 159th Street on the south, K-7 and Hedge Lane on the west, State Line on the east and County Line on the north. Trips outside this area are allowed for medical/dental purposes only. These trips must remain within the areas labeled as numbered zones.

Special Edition is open to all Johnson County residents who have registered for the service. However, if a registered rider lives outside of the defined service area, the rider is responsible for transportation to and from the closest service boundary. If a rider is traveling from inside the service area to a destination outside of the service area, then the rider is responsible for transportation from the service boundary to their destination and back.

- **Operating Days and Hours:** The JO – Special Edition operates Monday through Friday from 6:00 a.m. to 6:00 p.m. except on the following county holidays: New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, and Christmas Day.

The JO – Special Edition General Information

The JO – Special Edition

The JO – Special Edition, a shared ride program administered by Johnson County Transit (JCT), provides affordable curb-to-curb transportation for residents of Johnson County who are eligible for and have registered for the service.

Eligibility

The JO – Special Edition provides affordable, curb-to-curb transportation for Johnson County residents who are sixty years of age or older, **or** have a documented disability **or** are within established low-income guidelines. Children ages 13 to 18 with a documented disability, may ride for medical appointments only. Johnson County Transit does not provide school bus service.

Service Area

The JO – Special Edition has a designated service area bounded by 159th Street on the south, K-7 and Hedge Lane on the west, State Line on the east and County Line on the north. Medical facilities immediately adjacent to the boundary (bordering) are considered within the service area. Trips outside this area are allowed for medical/dental purposes only. However these trips may not extend beyond the areas labeled as numbered zones. The regular Special Edition rider's fare is based on "as the crow flies" mileage and return trips will be separate fares. Riders who qualify for the reduced fare program pay a one-way flat fee for trips within the service area. Trips outside the service area (for medical/dental appointments only) are the flat fee plus a zone charge for the zone the trip ends in (see Service Area/Zone Map).

The JO – Special Edition is available for curb-to-curb service to rural areas of Johnson County on designated service days when three or more riders have requested trips on that day. Spring Hill residents may ride on Mondays; DeSoto on Tuesdays; Edgerton and Gardner on Thursdays; the Stanley/Stillwell area on Fridays. Trips within these city limits are available on their service days.

How to apply

1. Determine eligibility for the service by reviewing the following requirements:

- a resident of Johnson County, Kansas?
- sixty years of age or older, or have a documented disability or are within established low-income guidelines?
- live within the designated service area or have means of travel to reach the designated service area?

If the answer is **yes** to all of the above questions, individuals are eligible for the service. If you answered **no** to any of the above three questions individuals are not eligible. For clarification, questions or to discuss eligibility, please call 913-782-2210.

Children ages 13 to 18 with a documented disability may ride for medical appointments only

2. Complete “The JO – Special Edition Application” at the end of this packet (or on-line at www.thejo.com) and send it to:

Johnson County Transit
1701 West 56 Highway
Olathe, Kansas 66061
Attn: Special Edition Coordinator

Please fill out the entire application, listing any special needs and also the emergency contact information on the back of the application and submit to Johnson County Transit. Please allow at least two (2) weeks for the processing of applications.

Individuals that wish to apply for a “reduced fare” status, must complete the “JO - Special Edition Reduced Fare Application and Reduced Fare Request Form” located at the end of this packet and submit (mail/FAX or hand carry) it to Johnson County Human Services for determination of qualification for the program.

Johnson County Human Services’ address is:

Johnson County Human Services
11811 S. Sunset Dr., Suite 1300
Olathe, Kansas 66061
Attn: Pam Owens

Fax: 913-715-8825

To determine qualification for the reduced fare program, refer to the table below. The monthly income for appropriate household size is the maximum income allowable to be eligible for low-income status.

Reduced Fare Income Guidelines:

HOUSEHOLD SIZE	MONTHLY INCOME
1	\$1,225
2	\$1,650
3	\$2,075
4	\$2,500
5	\$2,925
6	\$3,350
7	\$4,719
8	\$5,250

3. When Johnson County Human Services completes the determination and if the application is approved for the program, notification with approval to use the service (at a reduced fare), ID cards, and copies of the Special Edition policies will be mailed to the individual.

Using the Service After Receiving ID Cards

Once a patron receives an ID card, he/she may call the Special Edition scheduler at 913-362-3500 to schedule a ride. Riders wishing to communicate through Kansas Relay may call 1-800-766-3777. Scheduling is done Monday through Friday from 8:00 a.m. to 5:00 p.m. Special Edition rides are based on a first come, first served basis, with the exception of the Special Edition, Premium Reservation Service. Riders should request rides at least two business days in advance or up to a maximum of seven calendar days in advance.

Riders should review the Special Edition Guidelines and Policies (at www.thejo.com) before using the service. By using The JO – Special Edition, a rider is agreeing that he/she understands the policies and procedures of the service and will abide by them.

Fares

The regular Special Edition fare is based on “as the crow flies” mileage and is \$5.00 per one-way trip that is 10 miles or less, \$6.00 per one-way trip

that is 10.01 to 20 miles and \$7.00 per one-way trip that is 20.01 or more miles . Return trips will be separate fares. Trips outside the service area (for medical/dental appointments only) will be charged each way using the mileage rate.

Residents who qualify for the reduced fare program pay \$3.10 per one-way trip within the service area. Trips outside the service area (for medical/dental appointments only) are \$3.10 per one-way plus the zone charge for the zone the trip ends in. See the Service Area/Zone Map on page 2 for zone listings.

For patron convenience, Johnson County Transit offers a Ten Ride Ticket that can be purchased from the driver or by mailing a check to: Johnson County Transit, 1701 West 56 Highway, Olathe, Kansas 66061. A separate 10 ride ticket is available for \$7.50 to reduced fare riders to cover the zone fare for trips outside of Johnson County. **All tickets are non-transferable and non-refundable.**

Passengers are required to pay each time they board a vehicle. Aides travel free of charge if there is a physician's statement on file at the Johnson County Transit office that states the rider requires assistance when traveling. Transit will issue the rider an Aide ID for use by the individual assisting the rider. (Note: Aides are not provided by Johnson County Transit, they must be provided by the rider.) Special Edition will not bill riders nor will the drivers accept checks for a round trip. Please have the exact fare or a check for each one-way trip. Drivers do not carry change.

The JO – Special Edition Guidelines

- Schedule both pickup and return trips at the same time. If scheduling a ride to a medical appointment and the return trip time is unknown, patrons may schedule a “will call” trip. A “will call” trip allows the patron to call the Special Edition Dispatcher when he/she is ready for the return trip. Pickup time will be within one hour in Johnson County or within 90 minutes if outside of Johnson County.
- Drivers are not allowed to make trip reservations for passengers.
- Special Edition trips are scheduled with a 15 minute pickup window. **This means the driver may arrive for pickup 15 minutes before or 15 minutes after your scheduled pickup time.**

- **Drivers wait no longer than five minutes after they arrive for a scheduled pickup.** For example, if a pickup is scheduled for 8:00 a.m. and the driver arrives at 7:45 a.m. (within the 15 minute window), the patron must board the vehicle by 7:50 a.m. or the driver will be dispatched to the next stop and leave. Passengers should board the vehicle as soon as it arrives. **Riders will be charged for the trip if they fail to board the vehicle.** If the rider requests it and the schedule permits, a vehicle may return at a later time. **Riders will be charged for the missed trip and the additional trip.** Please be aware that the drivers are on a tight schedule.
- All Special Edition vehicles are wheelchair accessible.
- Special Edition vehicles will not stop at any location other than those that were scheduled.
- All passengers are required to wear seat-belts while being transported by Special Edition.
- **Special Edition is a shared ride system.** Riders may be onboard up to 60 minutes. Please let the scheduler know your drop off time when you call in to request your trip.
- If you use a wheelchair or a scooter, you must be properly restrained during loading, unloading, and transport. This means that all securement devices must be used and in good working order. This includes, but is not limited to, lap belts, brakes, shoulder restraints, wheelchair restraints, etc. If your mobility device cannot be properly secured, you will either need to transfer to a seat or you will not be transported.
- If you use a wheelchair or a scooter, please state this when reserving your ride(s). Riders must have adequate sidewalks, ramps and driveways if they are to be transported by Special Edition. It is **not** the driver's responsibility to clear ramps, driveways or sidewalks of debris, snow, ice, etc.
- Wheelchairs and scooters must back onto the lift during loading. Riders are not allowed to face the interior of the bus while on the lift.
- Riders who require oxygen must have a physician's statement on file at the Johnson County Transit office stating that the rider uses oxygen.
- If an Aide will accompany you, you must state this when reserving a ride. Your aide requires a separate ID card/number and rides free of charge.

- **Drivers only go to the exterior doors of buildings.** Drivers will not enter private residences, apartment buildings, townhomes, condominiums, mobile homes, nursing homes, etc. Drivers will **not** enter businesses, doctors' buildings, hospitals, retail shops (department or grocery stores, etc.) or office buildings.
- Drivers are not qualified to render medical aid. It is suggested that a rider with any potentially serious medical condition obtain the consent of a physician prior to using this transportation system.
- Un-needed or unwanted trips must be cancelled at least two hours before your scheduled pickup time. To cancel a trip, please call 913-362-3500. If it is necessary to cancel an early morning pickup, call 913-362-3500 and leave your cancellation on the answering machine. If you fail to give adequate notice, you will be charged for the trip. You will be given a cancellation number when you cancel a trip. If you leave the cancellation on the answering machine, you may call back to get your cancellation number.

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The JO – Special Edition Service Application

To apply for Special Edition – you must belong to one of these groups, please check the appropriate boxes:

- Are you 60 years of age or older?
- Disabled?
If you are disabled, you must enclose a statement from a physician stating the nature of your disability. If you use oxygen, or if an aide is necessary for travel, a physician's letter must state this as well.
- Applying as a low-income/reduced fare rider?
Income guidelines listed in application instructions.

Name (Please print or type)

Address

Apt. #

City

State

Zip Code

Telephone (Home)

(Cell)

(Work)

Date of Birth

E-mail Address

Do you:

___ use a standard or electric wheelchair or three wheeled scooter?
(circle which)

___ use oxygen?
(Physician letter required)

___ require an Aide when travelling?
(Physician letter required)

___ have a visual impairment?

___ use a walker or cane?

Signature

Date

I have reviewed and fully understand the qualifications, guidelines and policies of The JO-Special Edition Service and would like to enroll.

--Over Please--

Emergency Contact Information.

(Family member, friend, etc.)

Name (Please print or type) relationship

Address Apt. #

City State Zip Code

Telephone (Home) (Cell) (Work)

E-mail Address

Special Needs: Please use the space to notify us of special needs regarding transportation.

Please return completed application to:

For Regular Fare application and questions send these two pages to:	For Reduced Fare, send these two pages and Reduced Fare Request Form to:
Johnson County Transit SE Application 1701 West 56 Highway Olathe, KS 66061 Phone: 913-782-2210 Fax: 913-715-2475	Johnson County Human Services Attn: Pam Owens 11811 S. Sunset Drive #1300 Olathe, Kansas 66061 Phone: 913-715-8916 Fax: 913-715-8825

Reduced Fare Request Form

Please complete the following information if you are requesting that your status be considered low income.

Name (please type or print)

Telephone (home)

Telephone (work)

Your current Special Edition ID# (if applicable): _____

You must verify your total gross monthly income. You may send copies of current paycheck stubs, bank statements, SSI or Social Security statements, previous year's tax return or other financial statements.

_____ Number in Household

Gross individual income (joint income if married) consists of the following sources and amounts:

- a. \$ _____ per month from Social Security Benefits.
- b. \$ _____ per month from Supplemental Security Income or SSDI.
- c. \$ _____ per month from Earned Income.
- d. \$ _____ per month from Pension/Annuity.
- e. \$ _____ per month from Financial Assets.
- f. \$ _____ per month from Alimony/Child Support payment.
- g. \$ _____ per month from ADC.
- h. \$ _____ per month from Trust.
- i. \$ _____ per month from _____.

\$ _____ Total Gross Monthly Income

I certify that I am not applying to The JO – Special Edition Reduced Fare Program for fraudulent purposes and that I meet the eligibility requirements of the program. I understand that false information will result in termination of my participation in the Reduced Fare Program.

Applicant's Signature or Signature of Parent/Legal Guardian

IMPORTANT: Please mail or fax all three pages of your reduced fare application, along with verification of your total gross monthly income to the following address listed below:

CERTIFYING AGENCY

**Johnson County Human Services
11811 S. Sunset Drive, #1300
Olathe, Kansas 66061
Attn: Pam Owens
Phone: 913-715-8916
Fax: 913-715-8825
TTY: 913-715-8910**

BE SURE TO INCLUDE THE FOLLOWING:

1. The completed Reduced Fare Request Form.
2. The completed The JO - Special Edition Reduced Fare Application Form.
3. Verification of disability from your physician (if applicable).
4. Verification of gross income – copies of paycheck stubs, bank statements, SS or SSI statement, pension statements, previous year's tax returns or other financial statements.
5. Mail ALL requested information to the certifying agency listed above. **Do not mail reduced fare applications to 1701 West 56 Highway or your processing time will be delayed.**

Incomplete applications will not be processed.